

Overall risk is of COVID19 Specific risks	What are you already doing?	What further action is necessary?	Action by whom?	Date/Done?
<p>Players or organisers attend with symptomatic or asymptomatic infection</p> <p>A participant or Track and Trace notifies the Club of a suspected or confirmed case of coronavirus among players or their close contacts</p>	<p>Signs displayed at venue entrance advise people not to enter if they have symptoms of Coronavirus.</p> <p>Front of House (FoH) checks with participants on arrival that they are not feeling unwell or showing symptoms, that they have not been in contact with anyone who has tested positive for Coronavirus in the last 14 days, and, if relevant, have completed any isolation period. Those with symptoms or recent contact will not be able to enter the venue and will be advised to follow Government advice at https://www.nhs.uk/conditions/coronavirus-covid-19/</p> <p>Participants are required to report to the club secretary via telephone or email at the earliest opportunity if they or their contacts show symptoms or test positive in the 14 days after they have attended a session.</p> <p>Club keeps a record of who attends training by implementing a booking and registration process. Permission to pass on contact details to Track and Trace is a requirement for booking a table</p> <p>The club has an up to date record of the protocols which have been put in place to mitigate the risk of contracting coronavirus</p> <p>If contacted by Track and Trace, players are advised to give the contact details of the club secretary, who will pass on contact details for those within the player's bubble at relevant sessions.</p> <p>Players are reminded of COVID protocols via emails, website, signs at venue and briefing on arrival.</p>			
<p>Participants are either unaware of or don't abide by 2m social distancing rules</p>	<p>Players, coaches/volunteers and parents are educated via email, website and notices at venue</p> <p>Players are reminded to avoid contact during play, including no handshaking or</p>			

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	<p>touching hands</p> <p>FoH reminds players to keep their distance if they forget. Persistent offenders are reported to club secretary and asked to stay away</p> <p>Players stay at their end of the table, or sit on a chair 2m outside the court when waiting to play</p> <p>Tables are separated by barriers within ideally 4.5 x 9 metre courts</p> <p>Club adopts new Club Policies for COVID – requiring members to abide by guidelines if they wish to play.</p>			
People who have not booked attend and/or enter venue	FoH sends away anyone who has not booked or got permission to be at venue			
Coaches get too close when coaching players	<p>Remind coaches they must stay 2m apart from players</p> <p>Direct coaches to the coaching guidance in the Ready to Return section of the Table Tennis England website</p>			
Injury to participant through lack of exercise/table tennis during lockdown	<p>Three players per court, so players can take breaks and swap in.</p> <p>Players are encouraged to build up to game play and higher intensity to reduce risk of ill health or injury</p> <p>First aid kit is equipped with protective equipment eg. gloves, facemask, plastic apron, safety glasses and hand sanitizer, for use if players suffer injury</p> <p>Players are reminded of risks when they book, and have signed a registration form stating they understand and have taken medical advice where relevant</p>			
Players mingle when arriving early/hanging	Players reminded to arrive no more than 10 minutes before their session and to leave immediately afterwards.			

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around after their session	<p>10 minutes allowed within bookings for changeover time.</p> <p>One way system to keep players apart: enter by side door leave by front door</p> <p>Signs at entrance and FoH remind players to keep 2m apart</p>			
The venue becomes too crowded	Only prebooked players can play, numbers are limited to max of 9 + FoH at any one session			
Participants are either unaware of or do not practise hygiene protocols	<p>Participants are required to sanitise their hands before entering the venue</p> <p>Participants asked to bring their own hand sanitiser and regularly wash their hands</p> <p>Club provides hand sanitiser on entrance and on each court, and handwashing facilities in the cloakroom</p> <p>Players bring their own, filled, water bottles and take bottles home with them</p> <p>Players practise good hygiene including no breathing on the ball to clean, or hand wiping on the table.</p> <p>To avoid handling cash, no cash payments will be taken, all players must pay online when booking</p> <p>Tables and equipment are cleaned regularly. Players coming to the table wipe down the table edges at their end before use</p> <p>FoH reminds players if they forget to observe hygiene protocols. Persistent offenders are reported to club committee and asked to stay away</p> <p>FoH ensures windows and doors are opened 15 minutes before sessions begin, and kept open until venue is locked up</p>	Agree protocol with church for heating when weather is cold	Anne	Discuss in October

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	Club reminds players of protocols via email, website and notices at venue			
Coronavirus infection spread through shared equipment	<p>Players use their own bats. If bats are borrowed, they are cleaned before and after every loan.</p> <p>Cleaned balls are provided for each court, and changed at the end of the session. Balls which go under furniture are not retrieved until after the session.</p> <p>Balls used in multi ball training are touched only by the feeder. Balls used in the robot are picked up by a net or picker-upper</p> <p>Picker-uppers are provided on each court for returning a ball to an adjacent court, and wiped after use</p> <p>Tables, net posts and barriers are cleaned after set up, and before being put away.</p> <p>Players asked to wipe down any equipment which they touch during a session</p> <p>Those setting up/taking down tables in pairs wear a face covering</p>			
Cross-infection with church members	<p>Written agreement with church on infection prevention procedures</p> <p>Kitchen and cloakroom by front door kept for church use only, table tennis uses vestry cloakroom used only by minister.</p> <p>Church uses blue chairs, table tennis uses wooden chairs</p> <p>Both church and table tennis clean touched surfaces pre and post use</p>			